



**Corpus Christi  
Housing Authority**  
Board of Commissioners

3701 Ayers Street  
Corpus Christi, TX 78415  
www.hacc.org

**ANNUAL BOARD MEETING MINUTES**

May 4, 2021

11:30 am

Corpus Christi Housing Authority

The meeting was called to order by the Chair of the Board at 11:33 am.

Upon roll call those Commissioners found to be present and absent were as follows:

**COMMISSIONERS PRESENT:**

Cathy Mehne  
Steve Banta  
Patsy Boone  
Harvey Lopez – Via Zoom  
Ken Trevino – Via Zoom

**COMMISSIONERS ABSENT:**

**COUNSEL:** Jeff Lehrmann

**STAFF:**

Marisa Smithwick, EVP of Housing Choice Voucher Program  
Valerie Hernandez, Executive Assistant  
Tina Bartlett, VP Housing  
Lorenzo Buitron, VP Construction

Brian Bray, VP Administrative Services  
Rhen Bass, Chief Financial Officer

**Also Present:**

The meeting having been duly advertised and convened the Chair declared a quorum present and business was transacted as follows:

**INSTALLATION OF BOARD MEMBERS:** Oath of Office for Ken Trevino - Reappointment

**ELECTION OF OFFICERS:**

Cathy Mehne was elected chair and Patsy Boone was elected Vice-Chair, motioned by Commissioner Banta and seconded by Commissioner Trevino.

Commissioner Trevino motioned to approve the minutes of the Regular Board Meeting of March 16, 2021 as presented, seconded by Commissioner Lopez. Motion passed by unanimous vote.

**OPEN FORUM:** None

**CONSENT AGENDA:**

Commissioner Banta motioned to approve, seconded by Commissioner Boone. Motion passed by unanimous vote.

**ITEMS FOR CONSIDERATION**

**Action Item No. 21-AS-05-934:** Brian Bray requested approval of Revisions to Corpus Christi Housing Authority Personnel Policy Manual. After a brief discussion in Executive Session, Commissioner Boone motioned to approve, seconded by Commissioner Lopez. Motion passed by unanimous vote.

**Action Item No. 21-EO-05-935:** Ratification Requested of Bylaws for Corpus Christi Housing Authority. After a brief discussion, Commissioner Banta motioned to approve, seconded by Commissioner Lopez. Motion passed by unanimous vote.

**Action Item No. 21-EO-05-936:** Ratification Requested of Bylaws for Corpus Christi Finance Corporation. After a brief discussion, Commissioner Lopez motioned to approve, seconded by Commissioner Boone. Motion passed by unanimous vote.

**Action Item No. 21-EO-05-937:** Ratification Requested of Bylaws for Bahia Properties. After a brief discussion, Commissioner Lopez motioned to approve, seconded by Commissioner Banta. Motion passed by unanimous vote.

**Action Item No. 21-EO-05-938:** Ratification Requested of Bylaws for Bluebonnet Gardens. After a brief discussion, Commissioner Lopez motioned to approve, seconded by Commissioner Boone. Motion passed by unanimous vote.

**Action Item No. 21-EO-05-939:** Ratification Requested of Bylaws for Royal Palm Gardens. After a brief discussion, Commissioner Boone motioned to approve, seconded by Commissioner Lopez. Motion passed by unanimous vote.

**Action Item No. 21-EO-05-940:** Ratification Requested of Bylaws for Thanksgiving Homes with proposed edits. After a brief discussion, Commissioner Banta motioned to approve, seconded by Commissioner Lopez. Motion passed by unanimous vote.

#### **FINANCIAL REPORT**

Rhen Bass gave a brief report on the Financials for CC Housing Authority and Affiliates.

#### **HOUSING CHOICE VOUCHER PROGRAM REPORT**

Marisa Smithwick gave a brief report on the HCV Program.

#### **CONSTRUCTION AND MAINTENANCE OPERATIONS REPORT**

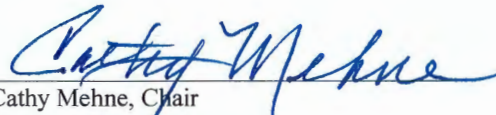
Lorenzo Buitron gave a brief report on Construction & Maintenance Operations.

#### **CHAIR/BOARD COMMENTS**

Commissioner Banta said his goodbyes to the Board and staff.

#### **ADJOURNMENT**

Meeting adjourned at 12:30p.m.



Cathy Mehne, Chair  
Board of Commissioners  
Housing Authority of the City of Corpus Christi



Gary Allsup, Secretary  
Board of Commissioners  
Housing Authority of the City of Corpus Christi