



**Corpus Christi
Housing Authority**
Board of Commissioners

3701 Ayers Street
Corpus Christi, TX 78415
www.hacc.org

REGULAR BOARD MEETING MINUTES

January 26, 2021

11:30 am

Corpus Christi Housing Authority

The meeting was called to order by the Chair of the Board at 11:37 pm.

Upon roll call those Commissioners found to be present and absent were as follows:

COMMISSIONERS PRESENT:

Cathy Mehne
Steve Banta – Via Zoom
Patsy Boone – Via Zoom
Harvey Lopez – Via Zoom

COMMISSIONERS ABSENT:

Ken Trevino

COUNSEL: Jeff Lehrmann

STAFF:

Gary Allsup, President and Chief Executive Officer
Valerie Hernandez, Executive Assistant
Marisa Smithwick, EVP of Housing Choice Voucher Program
Tina Bartlett, VP Housing

Brian Bray, VP Administrative Services
Rhen Bass, Chief Financial Officer
Dan Brown, Special Projects
Donald Meer, Finance

Also Present:

The meeting having been duly advertised and convened the Chair declared a quorum present and business was transacted as follows:

EXECUTIVE SESSION:

Chair recessed the Board to closed session to discuss legal and personnel matters. The meeting reconvened at 12:30 p.m.

Commissioner Boone motioned to approve the minutes of the Regular Board Meeting of December 8, 2020 as presented, seconded by Commissioner Banta. Motion passed by unanimous vote.

OPEN FORUM: None

CONSENT AGENDA:

Commissioner Banta motioned to approve, seconded by Commissioner Boone. Motion passed by unanimous vote.

ITEMS FOR CONSIDERATION

Action Item No. 21-AS-01-933: Brian Bray requested approval of Revisions to Corpus Christi Housing Authority Personnel Policy Manual. After a brief discussion in Executive Session, Commissioner Boone motioned to approve, seconded by Commissioner Lopez. Motion passed by unanimous vote.

FINANCIAL REPORT

Rhen Bass gave a brief report on the Financials for CC Housing Authority and Affiliates.

OCCUPANCY REPORT

Tina Bartlett gave a brief report on Occupancy.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Allsup reported on declining revenues due to COVID; continuing to work with tenants.

Mr. Allsup reported on ongoing projects (duplex, infill homes, model home).

Mr. Allsup reported on the Cottages and their progress; will soon be ready for tour.

Mr. Allsup reported on Sea Breeze contract, which is now complete, no longer flooding.

Mr. Allsup reported on Parkway window replacement, La Armada III A/C conversion.

Mr. Allsup reported on Ruthmary Price asbestos mediation and Central Office window bids.

Mr. Allsup reported on the make-ready process.

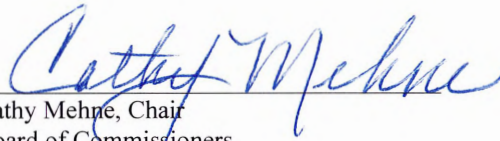
Mr. Allsup thanked the staff for their hard work.

CHAIR/BOARD COMMENTS

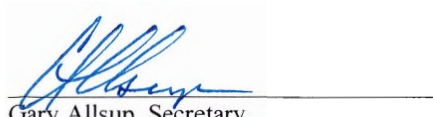
None

ADJOURNMENT

Meeting adjourned at 1:43p.m.



Cathy Mehne, Chair
Board of Commissioners
Housing Authority of the City of Corpus Christi



Gary Allsup, Secretary
Board of Commissioners
Housing Authority of the City of Corpus Christi