



**Corpus Christi
Housing Authority**
Board of Commissioners

3701 Ayers Street
Corpus Christi, TX 78415
www.hacc.org

REGULAR BOARD MEETING MINUTES

December 8, 2020

11:37 am

Corpus Christi Housing Authority

The meeting was called to order by the Chair of the Board at 11:37 pm.

Upon roll call those Commissioners found to be present and absent were as follows:

COMMISSIONERS PRESENT:

Cathy Mehne
Steve Banta – Via Zoom
Patsy Boone – Via Zoom
Ken Trevino – Via Zoom

COMMISSIONERS ABSENT:

Harvey Lopez

COUNSEL: Jeff Lehrmann

STAFF:

Gary Allsup, President and Chief Executive Officer
Valerie Hernandez, Executive Assistant
Lorenzo Buitron, Sr. VP Construction & CFP
Tina Bartlett, VP Housing

Brian Bray, VP Administrative Services
Joseph Louth, Chief Financial Officer
Marisa Smithwick, EVP of Housing Choice Voucher Program

Also Present:

The meeting having been duly advertised and convened the Chair declared a quorum present and business was transacted as follows:

EXECUTIVE SESSION:

Chair recessed the Board to closed session to discuss legal and personnel matters. The meeting reconvened at 12:30 p.m.

Commissioner Boone motioned to approve the minutes of the Regular Board Meeting of October 27, 2020 as presented, seconded by Commissioner Banta. Motion passed by unanimous vote.

OPEN FORUM: None

CONSENT AGENDA:

Commissioner Banta motioned to approve, seconded by Commissioner Trevino. Motion passed by unanimous vote.

ITEMS FOR CONSIDERATION

Action Item No. 20-AS-12-929: Brian Bray requested Approval of Contract Change Order for Financial Auditing. After a brief discussion, Commissioner Banta motioned to approve, seconded by Commissioner Trevino. Motion passed by unanimous vote.

Action Item No. 20-FIN-12-930: Joseph Louth and Rhen Bass requested Approval of 2021 Corpus Christi Housing Authority Budget. Gary Allsup asked for a recess to discuss presentation. After a brief discussion an agreement was made to approve emailed budget, Commissioner Boone motioned to approve, seconded by Commissioner Trevino. Motion passed by unanimous vote.

Action Item No. 20-FIN-12-931: Joseph Louth and Rhen Bass requested Approval of 2021 Corpus Christi Housing Tax Credit Budget. After a brief discussion, Commissioner Trevino motioned to approve, seconded by Commissioner Banta. Motion passed by unanimous vote.

Action Item No. 20-EO-12-932: Valerie Hernandez requested approval of 2021 Board Meeting dates. After a brief discussion, Commissioner Boone motioned to approve with a change to reflect December 14, seconded by Commissioner Banta. Motion passed by unanimous vote.

OCCUPANCY REPORT

Tina Bartlett gave a brief report on Occupancy.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Allsup reported on the landlord retention payment.

Mr. Allsup reported on the occupancy and acknowledged the staff.

Mr. Allsup reported on Infill Homes, invited board to view properties.

Mr. Allsup wished everyone a Merry Christmas.

CHAIR/BOARD COMMENTS

None

ADJOURNMENT

Meeting adjourned at 1:52p.m.



Cathy Mehne, Chair
Board of Commissioners
Housing Authority of the City of Corpus Christi



Gary Allsup, Secretary
Board of Commissioners
Housing Authority of the City of Corpus Christi