



**Corpus Christi  
Housing Authority**  
Board of Commissioners

3701 Ayers Street  
Corpus Christi, TX 78415  
www.hacc.org

**REGULAR BOARD MEETING MINUTES**

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January 27, 2020

11:30 am

Corpus Christi Housing Authority

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The meeting was called to order by the Chair of the Board at 11:40 am.

Upon roll call those Commissioners found to be present and absent were as follows:

**COMMISSIONERS PRESENT:**

Patsy Boone  
Cathy Mehne  
Harvey Lopez  
Steve Banta

**COMMISSIONERS ABSENT:**

Norma Hernandez

**COUNSEL:** Donald Elliott

**STAFF:**

Gary Allsup, President and Chief Executive Officer	Brian Bray, VP Procurement
Marisa Smithwick, EVP Housing Choice Voucher Program	Don Meer, Finance
Lorenzo Buitron, Sr. VP CFP & Construction	Dan Brown, Special Projects
Valerie Hernandez, Executive Assistant	
Joan Harper, VP Rental Housing	

**Also Present:**

The meeting having been duly advertised and convened the Chair declared a quorum present and business was transacted as follows:

**EXECUTIVE SESSION:**

Chair recessed the Board to closed session to discuss legal matters. The meeting reconvened at 12:36 p.m.

Commissioner Boone motioned to approve the minutes of the Regular Board Meeting of October 8, 2019 as presented with one correction, seconded by Commissioner Lopez. Motion passed by unanimous vote.

**OPEN FORUM:** None

**CONSENT AGENDA:** December

Commissioner Lopez motioned to approve, seconded by Commissioner Boone. Motion passed by unanimous vote.

**ITEMS FOR CONSIDERATION**

**Action Item No. 20-AS-01-905:** Brian Bray asked for approval of Lawn Care & Landscaping Services. After a brief discussion, Commissioner Banta motioned to approve, seconded by Commissioner Lopez. Motion passed by unanimous vote.

**SEMAP UPDATE**

Marisa Smithwick gave an update on the SEMAP final score and rating.

**OCCUPANCY REPORT**

Joan Harper gave a brief report on Occupancy.

**FINANCIAL REPORT**

Joseph Louth presented financial updates for CCHA Investments/Bank Accounts/Loans and bad debt summaries for December 2019.

### **CHIEF EXECUTIVE OFFICER'S REPORT**

Mr. Allsup reported on the Corban Townhome loans.

Mr. Allsup reported on vacancies.

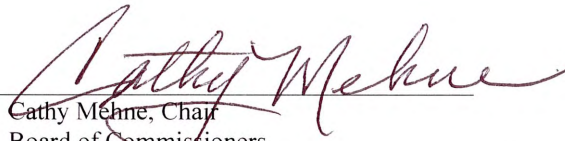
Mr. Allsup reported on the Infill Homes and new builders.

Mr. Allsup invited everyone to come view 5029 Cosner.

### **CHAIR/BOARD COMMENTS**

### **ADJOURNMENT**

Meeting adjourned at 1:15 p.m.

  
Cathy Mehne, Chair  
Board of Commissioners  
Housing Authority of the City of Corpus Christi

  
Gary Allsup, Secretary  
Board of Commissioners  
Housing Authority of the City of Corpus Christi